

RARITAN VALLEY BUSINESS REVIEW

JANUARY/FEBRUARY 1990

CompuTrail, Inc.

CompuTrail, Inc. is a word processing/typing service, capable of handling a wide range of documents. Whether you are preparing a business proposal, a student term paper, a manuscript, accounting sheets, resume or a full-length novel, you'll be in capable hands with CompuTrail.

But there's more to CompuTrail than document preparation. Satisfied clients return to CompuTrail for merge letters and mailings, and corporate offices use their services for disk translations. "For instance," says owner and President Elaine Kay Alfano, "we convert from CPM operating systems to MS-DOS, which translates to IBM." Satisfied clients turn to CompuTrail because they are guaranteed quality results at a reasonable cost.

Brand new at CompuTrail since January is a full text scanner, which is a vast improvement over OCR or graphic scanners. Not only does the full text scanner take pictures, but it downloads a typed page or spread sheet. Simply put, the full text scanner has the ability to put in any type of page and quickly turn out a finished product. This saves the customer valuable dollars in labor and efficiency costs.

Turn-around time is quicker,"

says Ms. Alfano, "because it takes less time to print out large documents. This also gives us the ability to handle last-minute rush jobs more efficiently."

Ms. Alfano says, "Fairness and perfection in my work is my creed. I have the technical knowledge and ability to make the corporate secretary's job easier." When corporate offices turn their typing and word processing work over to CompuTrail, they free up their secretaries for other corporate work. Additionally, special projects, leave of absences/vacations, and maternity leaves often force corporations to hire full-time secretaries or temps who, lacking specialized training and experience, use valuable time struggling to learn new programs. Ultimate simplicity is the beauty of using CompuTrail to handle corporate work or to train secretaries to use computer jargon. "We save secretaries and their bosses headaches, time, and money," says Ms. Alfano. Remember that at CompuTrail: "Whatever you can disk out, CompuTrail can disk in!"

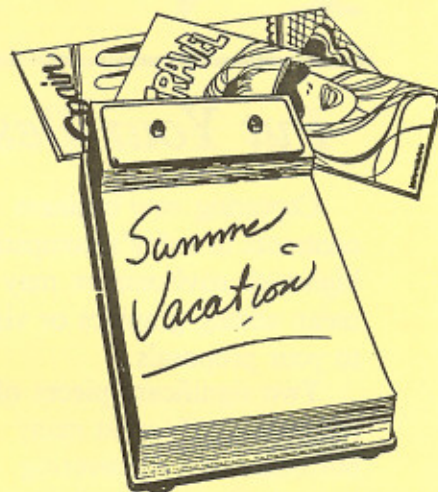
*1291 St. George Avenue,
Colonia, NJ 07067*

(908) 634-5775

or

FAX (908) 634-9459

We're Your Summer Vacation Overload Solution



**Call Us for Back-up
Support When You or Your
Key Office Staff Take a Vacation**

You Do The Thinking...



...We'll Do The Work!

**Call For Complete Information On Our
Office Support Services!**